

LEGAL NOTICE

CITY OF MANCHESTER - DEPARTMENT OF AVIATION

ADVERTISEMENT FOR COMPETITIVE PROPOSALS

FOR THE

AIRPORT TERMINAL & WALKWAY - HVAC EQUIPMENT REPLACEMENT PROJECT

at

MANCHESTER-BOSTON REGIONAL AIRPORT

City Procurement No.: RFP # 2600028

AIP # 3-33-0011-TBD-2026

REVISED – as indicated by (*)

The City of Manchester, New Hampshire, Department of Aviation (Owner) is seeking sealed Design-Build (DB) Competitive Proposals for the ***Airport Terminal & Walkway – HVAC Equipment Replacement Project*** (Project) at Manchester-Boston Regional Airport (Airport).

The Owner is procuring this work through a Design-Build (DB) alternative delivery method. The Airport will issue a Request for sealed Competitive Proposals (RFP) for the Project that will contain preliminary design (bridging) documents including detailed project scope, design and construction requirements information, existing conditions information, basic trade work specifications, and equipment performance specifications.

The overall Project consists of the replacement of heating ventilation and air conditioning (HVAC) equipment that is located in various areas of the Airport terminal building and the terminal access walkway. The DB Contractor general scope is anticipated to include the final design, procurement, and construction for the phased replacement of 3 large custom packaged DX air handling units (AHUs) that provide HVAC to the terminal building and 5 roof-top DX units (RTUs) that provide HVAC to the terminal access walkway. The AHUs are located on the terminal roof and service 129,000 SF of terminal space. The RTUs are located on the walkway roof and service 17,600 SF of terminal walkway space. The age of the existing equipment ranges between 23 and 28 years old. This Project will replace the equipment with new more energy efficient equipment. The Project may also include replacement of controls components for an upgrade/replacement of the existing building automation / management system (BAS/BMS) if funding permits. The DB contract will consist of base pricing for final design and certain equipment replacement items with a selection of optional additive-alternatives which may be partially selected at the time of contract award (FY-26) or added at a later time during the contract performance, if and when additional funding (FY-27) becomes available.

Competitive Proposals will be accepted only from DB Contractors that meet the Department of Aviation qualification requirements. The City of Manchester, NH requires Contractor Pre-qualification for all projects over \$250,000. Refer to the separately and previously published Advertisement for Contractor Pre-Qualification Statements for this Project, available at the Airport's website: <https://www.flymanchester.com/doing-business-with-mht/procurement-opportunities> (and will be included in the forthcoming Project RFP), for the qualification requirements.

Project RFP documents will be publicly posted on the Airport's website, and may be obtained by emailing John.Goudreault@Bolton-Menk.com, after **4:00 P.M. on August 31, 2026.**

A **MANDATORY pre-proposal/pre-bid informational meeting and site review** will be held in-person at the Airport administrative offices boardroom located on the third floor of the Airport terminal at One Airport Road, Manchester, NH on **September 3, 2026 at 1:30 P.M.** Prospective proposers/bidders shall RSVP not less 24 hours prior to the meeting through Ms. Christina Adams at the Airport Administration Office who can be reached at (603) 624-6539 or cadams@flymanchester.com. There is no virtual meeting option.

The Competitive Proposals will be accepted until **3:00 P.M. on September 22, 2026,** at which time they will be publicly opened, (*) **the Proposer's name will be read aloud however, the proposed (bid) price will NOT be opened or read aloud** at the Airport administrative offices boardroom located on the third floor of the Airport terminal at One Airport Road, Manchester, NH. The Airport will subsequently evaluate the Competitive Proposals received from qualified respondents based on criteria as defined in the RFP, and a Notice of Selection is anticipated to be issued via email to the highest rated respondent on **September 25, 2026.** Each proposer/bidder must provide with his/her submittal/bid, a security in the amount of 5% of the total price. A 100% performance and payment bond will be required with the Contract. The Contract will be awarded to the highest rated responsive and responsible proposer/bidder. The proposer/bidder shall refer to all federal, state, and local requirements within the RFP documents. The Owner reserves the right to waive any informality in the proposal/bidding or to reject any or all proposals/bids.

In this procurement process and the resulting Contract, if executed, all proposers/bidders and Contractors must fully comply with the Required Contract Provisions for the FAA Airport Improvement Program and for the Obligated Sponsors contained within the Contract Documents. These provisions include, but are not restricted to, Disadvantaged Business Enterprise (DBE) Subcontractor participation, Equal Employment Opportunity requirements, and compliance with Federal Wage and Hour requirements (Davis-Bacon Act). All requirements of the Federal funding and, as well as all administrative regulations shall apply to this project, as if herein written out in full. The attention of prospective proposers/bidders is called to the fact that this Project is to be proposed/bid upon, and the contract be executed under, the Federal Funding Rules and Regulations for carrying out the provisions of:

- Civil Rights General Provisions (Title 49 United States Code, § 47123)
- Title VI Provisions of the Civil Rights Act of 1964, as amended and supplemented
- Buy American Preferences (Title 49 United States Code, §50101), BABA and other related U.S. statutes, guidance, and policies of the FAA
- Foreign Trade Restriction: Denial of Public Works Contracts on Suppliers of Goods and Services of Countries that Deny Contracts to Suppliers of Goods and Services of Countries that Deny Procurement Market Access to U.S. Contractors (DOT Regulation 49 CFR Part 30)
- Davis-Bacon Act (DOL Regulation 29 CFR Part 5)
- Affirmative Action to Ensure Equal Employment Opportunity (Executive Order 11246, as amended, and DOL Regulation 41 CFR Part 60)

- Government Debarment and Suspension and Government-wide Requirements for Drug-free Workplace (2 CFR Part 180 (Subpart C), 2 CFR part 1200, DOT Order 4200.5 DOT Suspension & Debarment Procedures & Ineligibility)

Title VI Solicitation Notice: The Manchester-Boston Regional Airport, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4), 28 CFR § 50.3, and 49 CFR Part 21, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, all contractors will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of the owner's race, color, national origin, sex, creed, age, or disability in consideration for an award.

Disadvantaged Business Enterprise: The requirements of 49 CFR Part 26 including any amendments thereto apply to this contract. It is the policy of the Manchester-Boston Regional Airport to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. The Owner encourages participation by all firms qualifying under this solicitation regardless of business size or ownership. **There is no specific DBE goal for this project.**

All requests for information should be directed in writing to the Airport's Project Representative / Engineer: John Goudreault, PE, Bolton & Menk, Inc., by email at John.Goudreault@Bolton-Menk.com . It is the proposer's/bidder's responsibility to provide an e-mail address to the Project Representative for use in notice of issuance of any addenda.

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