



Manchester-Boston Regional Airport
One Airport Road, Suite-300
Manchester, New Hampshire 03103

Addendum No. Three

Date: August 15, 2025

Solicitation No: FY26-805-08 Request for Statement of Qualifications for Master Planning Services

This Addendum #3 to Request for Statement of Qualifications for Master Planning Services (the “RFQ”) contains the following clarifications and changes to the RFQ document:

- Responses to questions submitted in writing

QUESTIONS SUBMITTED IN WRITING

Question 1: Will the successful team (prime consultant and/or sub-consultants) be prohibited/precluded from pursuing any future work at Manchester-Boston Regional Airport that is, or is not, included in the scope of work studied in the master plan phase?

Response: No, the successful consultant and/or sub-consultants will not be precluded from consideration for future work.

Question 2: Are there any options regarding the submittal of an Audited Financial Statement within our proposal? Could we provide any of the following in lieu of an audited statement: (i) Letters of financial backing or support from a recognized financial institution, (ii) Bank or credit references, or (iii) Other verifiable evidence demonstrating financial stability?

Response: If a Respondent does not have a current audited financial statement, then an executed certification that such a statement does not exist, and an unqualified opinion from an independent auditor will suffice.

Question 3: Section 4.1, on page 10 of the RFQ, indicates that the audited financial statement should be placed directly within the responses to Criterion 1; however, Section 4.2, on page 13 of the RFQ, indicates that the audited financial statement should be included as an Appendix. Please clarify where the audited financial statement is preferred to be located.

Response: The audited financial statement should be included as an appendix. The reference in Section 4.1 is intended to show that the information from the statement will be considered as part of Criterion 1 for the sake of the scoring process.

Question 4: The RFQ states that you must complete/submit an Addenda Acknowledgement Form. While 2 addenda have been issued, this form does not seem to appear on either the City or MHT Airport websites. Could you please provide a copy of the form.

Response: The Addenda Acknowledgement form will be made available on the website no later than Friday, August 22, 2025.

Question 5: The last page of the RFQ states that the Agreement will be provided as an addendum to this RFQ. This has not yet been posted on the website.

Response: The Agreement is anticipated to be posted on the website no later than Friday, August 22, 2025.

Question 6: Page 10 of the RFQ says to include the audited financial statement under section iii in Criterion 1; Page 13 suggests that it should be included in the Appendices. Please confirm that you prefer to have the audited financial statements included in the Appendices.

Response: Please see the response to Question 3 above.