



**REQUEST FOR BIDS  
FOR:**

**FAA APPROVED SYNTHETIC FLUORINE FREE FOAM  
(F3) CONCENTRATE**

**Solicitation Number: FY25-805-27**

**MANCHESTER-BOSTON REGIONAL AIRPORT  
MANCHESTER, NEW HAMPSHIRE**

**January 10, 2025**

**REQUEST FOR BIDS  
FOR  
FAA APPROVED SYNTHETIC FLUORINE FREE FOAM (F3)  
CONCENTRATE**

**MANCHESTER-BOSTON REGIONAL AIRPORT  
MANCHESTER, NH**

**Solicitation Number: FY25-805-27**

The City of Manchester, New Hampshire, acting by and through its Department of Aviation (hereinafter referred to as the “City”), being a duly and lawfully constituted municipal corporation owning and operating the Manchester-Boston Regional Airport, (the “Airport”) located in the city of Manchester and town of Londonderry, New Hampshire, hereby solicits bids for FAA-approved synthetic fluorine-free foam (F3) concentrate (each a “Bid”).

It is the intent of the City to select a qualified distributor who submits a Bid (each a “Respondent”). The City intends to award the successful Respondent(s) with a firm, fixed fee Purchase Order and Agreement (the “Agreement”) for a fixed term of two (2) years. The City reserves the right to reject any or all Bids and to waive any informality in the competitive process. Respondents bear all costs associated with development of their Bid.

**Title VI Solicitation Notice:**

The Manchester-Boston Regional Airport in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, businesses will be afforded full and fair opportunity to submit responses to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award.

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## SECTION I – INTRODUCTION

### 1.1 Definitions

For all purposes of this Request for Bids, capitalized terms shall have the definitions provided in this Section I, except as otherwise expressly stated or as otherwise clearly required by context. Such definitions shall be equally applicable to the singular and plural forms of such defined terms. The words “herein,” “hereunder,” and other words of similar nature refer to this Request for Bids as a whole. The word “shall” is mandatory and the word “may” is permissive.

**“Agreement”** means, the final, executed agreement, and related purchase order, entered into by and between the City and the Contractor.

**“Airport”** means that certain airport commonly known and described as the Manchester-Boston Regional Airport located in the city of Manchester, New Hampshire and the town of Londonderry, New Hampshire.

**“Bid(s)”** means, jointly and severally, the Respondents’ responses to the RFB, including all exhibits, schedules, addenda, appendices, and attachments thereto, and any material representations made by the Respondent submitting said response.

**“City”** means the City of Manchester, New Hampshire, acting by and through its Department of Aviation.

**“Contractor”** means, jointly and severally, the successful Respondent or Respondents selected by the City for the purposes described in this RFB.

**“Director”** means the Director of the Manchester-Boston Regional Airport or their designee, as appointed in writing.

**“F3”** means the aircraft fire fighting extinguishing primary agent known as synthetic fluorine-free foam (F3) concentrate, as defined in FAA Advisory Circular No. 150/5210-6E.

**“FAA”** means the United States Federal Aviation Administration and any agency or instrumentality of the United States government succeeding to its functions.

**“Respondent”** means, jointly and severally, those entities that respond to this RFB.

**“RFB”** means this Request for Bids for FAA Approved Synthetic Fluorine Free Foam (F3) Concentrate, dated January 10, 2025, Solicitation Number FY25-805-27, and all appendices, attachments, and addenda hereto.

**“Submission Deadline”** means the time and date as specified in Section 4.2 of this RFB, by which sealed hardcopies of the Bid must be received by the City.

## SECTION II – DESCRIPTION OF WORK

### 2.1 Purpose

The City is seeking Bids from suitably qualified distributors with the requisite capacity to execute this project within the desired quality, scope, timeframe, and cost. The City intends to select one (1) Respondent that will enter into a firm, fixed fee, purchase order and agreement for the purchase and delivery of F3 in an efficient, timely, and cost-effective manner.

### 2.2 Minimum Specifications

To be selected for this project, a Bid must include the following product specifications:

- Meets or exceeds the specifications for primary agent F3, as described in Federal Aviation Administration Advisory Circular 150/5210-6E;
- Meets military performance standards as described in MIL-PRF-32725, Performance Specification for Fire Extinguishing Agent, Fluorine-Free Foam (F3) Liquid Concentrate, for Land-Based, Fresh Water Applications (Department of Defense, 2023);
- Appears on the Navy's Qualified Products' List (QPL)/Qualified Products' Database (QPD);
- Does **not** contain intentionally added fluorinated compounds, such as per- and polyfluoroalkyl substances (PFAS), or other groups of fluorinated substances such as fluorosurfactants, fluoropolymers or organofluorines;
- Manufactured in the United States;
- Can be used effectively with potassium bicarbonate (PKP) dry chemical powder in a hydro-chem application with no adverse effects; and
- Available in 5-gallon, 55-gallon, and 265-gallon shipping containers.

### 2.3 Responsibilities of Contractor

The Contractor shall supply the appropriate manpower and equipment necessary to perform this procurement action.

The Contractor must provide a twenty-four (24) hour contact for placing orders, and must have the ability to deliver the amount of product ordered by the City no later than our (4) weeks from the date of order. The Contractor must have the ability to deliver product to the following location at the Airport:

Manchester-Boston Regional Airport Operations  
400 Kelly Avenue  
Manchester, New Hampshire 03103

Proof of delivery must be presented to the receiving party upon delivery of the product. Failure to provide proof of delivery will result in the City not being held responsible for the delivery. Proof of delivery must specify the date delivered, the details of the item delivered, and the quantity delivered.

Each delivery shall include test results prepared by a testing facility, which facility must be pre-approved in writing by City, certifying that the materials being supplied meet the military and FAA requirements specified in Section 2.2 of this RFB, and further detailed in MIL-PRF-32725 and FAA Advisory Circular 150/5210-6E.

## **SECTION III – BUSINESS TERMS**

### **3.1 Binding Offer**

Bids shall remain valid for a period of ninety (90) calendar days following the RFB Submission Deadline and shall be considered a binding offer to perform the required services, assuming all terms are satisfactorily negotiated. The submission of a Bid shall be taken as presumed evidence that the Respondent has familiarized itself with the contents of this RFB.

### **3.2 Compliance**

Respondent shall comply with all local, state, and federal directives, orders, codes, rules, regulations, ordinances, laws, and other similar regulatory measures, as applicable to this RFB, the Bid, and subsequent Agreement.

### **3.3 Non-Exclusivity**

By submitting a Bid, each Respondent acknowledges that said Respondent understands and agrees that any resulting contractual relationship is non-exclusive, and that the City reserves the right at any time, and at the City's sole discretion, to solicit for, and obtain, other similar or identical services elsewhere, as the City may deem to be in the best interest of the City, regardless of the results of this RFB.

### **3.4 Collusion**

Any and all Bids may be rejected if there is reason for the City, in the City's sole discretion, to believe that collusion exists among Respondents. No Respondent party to such collusion will be considered in any future bids or proposals for an operation at the Manchester Airport which may be issued within twelve (12) consecutive calendar months following the Submission Deadline.

### **3.5 Hold Harmless**

BY SUBMITTING A BID, EACH RESPONDENT AGREES TO AND SHALL DEFEND, INDEMNIFY, AND HOLD THE CITY AND THE CITY'S AGENTS, EMPLOYEES, OFFICERS, AND LEGAL REPRESENTATIVES (COLLECTIVELY THE "CITY") HARMLESS FOR ALL CLAIMS, CAUSES OF ACTION, LIABILITIES, FINES, AND EXPENSES (INCLUDING, WITHOUT LIMITATION, ATTORNEYS FEES, COURT COSTS, AND ALL OTHER DEFENSE COSTS AND INTEREST) FOR INJURY, DEATH, DAMAGE, OR LOSS TO PERSONS OR PROPERTY SUSTAINED IN CONNECTION WITH OR INCIDENTAL TO PERFORMANCE UNDER THIS RFB, THE BID, AND/OR THE AGREEMENT, INCLUDING, WITHOUT LIMITATION, THOSE CAUSED BY (I) THE RESPONDENT'S, AND/OR ITS AGENTS', EMPLOYEES', OFFICERS', DIRECTORS', CONTRACTORS', OR SUBCONTRACTORS' ACTUAL OR ALLEGED NEGLIGENCE OR INTENTIONAL ACTS OR OMISSIONS; AND (II) CITY'S AND THE RESPONDENT'S ACTUAL OR ALLEGED CONCURRENT NEGLIGENCE, WHETHER THE RESPONDENT IS IMMUNE FROM LIABILITY OR NOT; AND CITY'S AND THE RESPONDENT'S ACTUAL OR ALLEGED STRICT PRODUCTS LIABILITY OR STRICT STATUTORY LIABILITY, WHETHER RESPONDENT IS IMMUNE FROM LIABILITY OR NOT.

THE RESPONDENT SHALL REQUIRE ALL OF ITS SUBCONTRACTORS AND THIRD-TIER SUBCONTRACTORS TO RELEASE AND INDEMNIFY CITY TO THE SAME EXTENT AND IN SUBSTANTIALLY THE SAME FORM AS THE RESPONDENT'S RELEASE AND INDEMNITY TO CITY.

### **3.6 Governance**

If any of the language or information in this RFB, or any Bid submitted as part of this RFB, conflicts with language in the Agreement as prepared by the City, the language of the final Agreement, as executed, will govern.

### **3.7 Public Disclosure**

All Bids and other materials or documents submitted by Respondents in response to this RFB shall become the property of the City upon submission thereto and will not be returned. Furthermore, said Bids and related items, as well as any other actions associated with this RFB, shall be considered public documents subject to public information laws under New Hampshire RSA 91-A and, after completion of this procurement action, shall be available for review and copy by the public.

## **SECTION IV – INSTRUCTIONS FOR PREPARATION OF BID**

### **4.1 Bid Content and Organization**

Respondents must include in their Bids the following information:



(a) *Address and Signature.*

Each Bid must give the full business address of the Respondent and be signed by an authorized signatory. Bids must be signed with the legal name of the Respondent, followed by the state of incorporation or registration, if applicable, and by the signature and title of the authorized signatory. The name of each individual signing shall also be typed or printed below the signature. A Bid submitted by a person who affixes to their signature the word "president", "secretary", "agent", or other title without disclosing their principal may be held to be the Bid of the individual signing. When requested by the City, satisfactory evidence of the authority of the party signing on behalf of the Respondent shall be furnished.

(b) *Bid Form.*

Bid responses should be submitted on the **Bid Form**, attached hereto as Appendix A and must be typed or legibly marked in ink. Prices shall be stated in units of quantities specified. In case of discrepancy in computing the amount of the Bid, the unit prices quoted will govern. Any changes and/or corrections shall be marked in red and initialed by the person making such corrections. Signatures of the responsible owner of the Respondent must be in ink.

(c) *Pricing.*

The City is exempt from payment of federal excise taxes, therefore, all pricing related to this RFB shall not include these taxes. Bids shall include all charges for delivery, packing, crating, containers, and related costs. Pricing shall be all-inclusive and include the price per 5-gallon delivery, the price per 265-gallon tote, and the price for shipping and handling thereof.

Unless otherwise stated by the Respondent, prices quoted will be considered as being based on delivery to the destination designated, including any and all freight and packing charges. All prices and delivery times quoted must be firm, FOB destination, Manchester-Boston Regional Airport, Manchester, NH 03103, unless otherwise indicated by the City. **TIME IS OF THE ESSENCE.**

Each Respondent understands and agrees that, should any price reductions occur between the opening of the Bid and the delivery of product or service, the benefit of any such reduction will be extended to the City.

**BIDS MUST BE FILLED OUT COMPLETELY AND ACCURATELY. BIDS THAT ARE INCOMPLETE, NOT PROPERLY ENDORSED OR SIGNED, OR ARE OTHERWISE CONTRARY TO THE INSTRUCTIONS STATED IN THIS RFB MAY BE REJECTED BY CITY AS INFORMAL OR INCOMPLETE.**

## 4.2 Submission Date and Procedure

Each Respondent must submit **one (1) hardcopy original** of the Bid, clearly marked as “original”, and **two (2) additional hard copies** of their Bid.

The packaging containing the original copy and additional hardcopies of the Bid shall be marked as follows:

**“RFB FY25-805-27  
FAA Approved Synthetic Fluorine Free Foam (F3) Concentrate”**

The Respondent’s business name and return address shall be clearly stated on the envelope/package in which the Bid is contained.

Bids shall be delivered by **2:00 pm** on January 24, 2025 (the “Submission Deadline”), to the offices of the Manchester-Boston Regional Airport and addressed to:

Manchester-Boston Regional Airport  
Attn: Procurement  
1 Airport Road, Suite 300  
Manchester, NH 03103

**BIDS RECEIVED AFTER 2:00 P.M. ON THE SUBMISSION DEADLINE LISTED ABOVE WILL BE CONSIDERED NON-RESPONSIVE BY THE CITY AND NO FURTHER CONSIDERATION WILL BE GIVEN.**

***PLEASE NOTE:***  
***THE CITY IS NOT RESPONSIBLE FOR BIDS NOT PROPERLY MARKED.***

## 4.3 Details Provided in this RFB

It is the responsibility of each Respondent to carefully examine this RFB and to judge for itself all the circumstances and conditions which may affect their Bid and subsequent ability to perform pursuant to the Agreement.

Any data furnished by the City is for informational purposes only. Respondent’s use of any such information shall be at Respondent’s own risk.

Failure on the part of any Respondent to examine, inspect, and to be completely knowledgeable of the terms and conditions of the Agreement, operational conditions, or any other relevant documents or information shall not relieve the Respondent from fully complying with the Agreement, this RFB, or their Bid.

Bids that are incomplete, not properly endorsed or signed, or are otherwise contrary to these instructions may be rejected as informal by the City. Bids must be filled out completely and accurately.

#### **4.4 Withdrawal of Bids**

Respondents that submit Bids prior to the Submission Deadline may withdraw their Bid prior to the Submission Deadline. Such requests to withdraw Bids must be made in writing to the contact identified in **Section 6.2** herein. Any requests to withdraw a Bid received after the Submission Deadline will not be considered. Negligence on the part of the Respondent in preparing the Bid confers no right for the withdrawal of the Bid after it has been opened.

#### **4.5 Bid Warranty**

By submission of their Bid, the Respondent warrants that (i) the Bid submitted is not made in the interest of, or on behalf of, any undisclosed party; (ii) no employee, officer, or agent of the Airport, the City of Manchester, or the State of New Hampshire, nor any member of their immediate family, has any interest in the award of the Agreement to the Respondent or the profits expected to arise therefrom; (iii) the Respondent has not, directly or indirectly, induced any other Respondent to submit a false Bid; (iv) the Respondent has not paid, or agreed to pay, any party, either directly or indirectly, any money or other valuable consideration for assistance or aid rendered, or to be rendered, in attempting to procure the Agreement for the privileges granted herein; and (v) the Respondent's Bid is made in good faith without fraud, collusion, or connection with any other Respondent submitting a Bid.

#### **4.6 Bid Opening**

Bids will be received by the City at the place and until the time specified in this RFB and then publicly read aloud for the information of the Respondents and other properly interested parties who may be present either in person or by representative. **NO BIDS WILL BE ACCEPTED AFTER THE SUBMISSION DEADLINE.**

#### **4.7 Right to Request Supplemental Information**

The City reserves the right to request any supplementary information it deems necessary to evaluate a Bid.

### **SECTION V – SELECTION PROCESS**

#### **5.1 Selection Process**

Awards will be made to the lowest responsible Respondent quoting the lowest net price in accordance with the specifications of this RFB. In determining the lowest responsible Respondent, the following shall be considered:

- a. The ability, capacity, and skill of the Respondent to provide the service required;
- b. Whether the Respondent can provide the service promptly or within the time specified, without delay or interference;
- c. The character, integrity, reputation, judgment, experience, and efficiency of the Respondent;
- d. The quality of performance of previous contracts or services;
- e. The previous and existing compliance by the Respondent with laws and ordinances relating to the service;
- f. The sufficiency of the financial resources and ability of the Respondent to provide the service;
- g. The quality, availability, and adaptability of supplies or contractual services to the particular use required;
- h. The ability of the Respondent to provide future maintenance and services for the use of the subject of this RFB;
- i. The conditions attached to the Bid.

## 5.2 Tentative Solicitation Schedule

The following *tentative* schedule is provided as a general guideline for timing of this solicitation. **This schedule is subject to change.** Notice of changes will be handled per the addendum process contained in **Section 6.4** herein.

<b>Solicitation Step</b>	<b>Date</b>
Deadline for Questions	January 17, 2025 at 2:00 P.M.
Date Responses to Questions will be posted	January 22, 2025 at 5:00 P.M.
<b>Bid Submission Deadline</b>	<b>January 24, 2025 at 2:00 P.M.</b>

## 5.3 Tiebreaker

In cases where two or more Respondents have the same net Bid, the City may give preference to the Respondent located within the City of Manchester and Town of Londonderry. The City reserves the right to make awards on this RFB by item or to accept all or part of a Bid or prices quoted.

## SECTION VI – GENERAL PROVISIONS

### 6.1 Airport Right to Reject and Waive Minor Irregularities

The City, in the City's sole discretion, reserves the right to, (i) reject any and all Bids, wholly or in part, (ii) re-advertise for additional Bids, (iii) waive any informality or minor irregularities, pursuant to Section 6.6 herein, and (iv) make awards in any manner deemed in the best interest of the City.

The selection of a Respondent shall be at the sole discretion of the City. No Respondent shall have any cause of action against the City arising out of a failure by the City to consider the qualifications of a Bid, a Respondent, or the methods by which the City evaluated the Bids received.

### 6.2 Inquiries

Inquiries on all matters pertaining to this RFB or the process the City is following should be made in writing and directed to:

Manchester-Boston Regional Airport  
Attn: Procurement  
1 Airport Road, Suite 300  
Manchester, NH 03103  
Email: [procurement@flymanchester.com](mailto:procurement@flymanchester.com)

### 6.3 Contact With Airport Staff

From the time of receipt or publication of this RFB, all parties who intend to submit a response directly or indirectly to this RFB shall direct all contact with the City **only** to the procurement team for the Airport, whose point of contact is listed in Section 6.2 herein. Other than as permitted herein, Respondents to this RFB may not contact City employees beyond the procurement contact identified in Section 6.2 herein, nor those representing any City interests in this RFB for the purpose of discussing the same.

All parties who intend to submit a response directly or indirectly to this RFB shall not lobby, either on an individual or collective basis, the City, the Airport, or any federal, state, or local elected or public officials or staff regarding this RFB or said parties' Bid. Respondents, their acquaintances, friends, family, outside advisors, agents, or other representatives shall not contact the City, the Airport, or any federal, state, or local elected or public officials or staff to arrange meetings, visits, or presentations to influence the outcome of the selection process.

**VIOLATIONS OF THIS PROVISION, BY OR ON BEHALF OF A RESPONDENT, INTENTIONALLY OR UNINTENTIONALLY, WILL RESULT IN DISQUALIFICATION OF SAID RESPONDENT, REJECTION OF SAID RESPONDENT'S BID, AND/OR RESPONDENT DEBARMENT FROM FUTURE SOLICITATIONS.**

## **6.4 Addenda and Clarifications**

No interpretation of the meaning of any part of this RFB, or corrections of any apparent ambiguity, inconsistency, or error therein, will be made to any Respondent orally. All requests for written interpretations or corrections shall be submitted in writing only and addressed to the City using the contact information in Section 6.2 herein and submitted by the date listed as the “Deadline for Questions” in Section 5.2 herein.

All such interpretations and supplemental instructions will be in the form of a written Addendum to the RFB documents, which, if issued, will be posted on the Airport website: [www.flymanchester.com/doing-business-with-mht/procurement-opportunities/](http://www.flymanchester.com/doing-business-with-mht/procurement-opportunities/)

Only the interpretations or corrections so given by the City in writing will be binding, and prospective Respondents are advised that no other source is authorized to give information concerning, or to explain or interpret, the RFB.

It is the responsibility of the Respondent to incorporate any addenda into their Bid and to acknowledge receipt of any addenda by signing the *Addenda Acknowledgement Form* which, if issued, will be posted on the City’s website, and including the same in their Bid. If a Respondent fails to acknowledge receipt of any such addendum through signing the *Addenda Acknowledgement Form*, their Bid will be construed as though all addenda have been received by said Respondent and acknowledged thereby.

## **6.5 Additional Provisions**

The City reserves the right to add, delete, or revise any section of this RFB. The City reserves the right 1) to accept the Respondent(s) it deems most suitable and beneficial and 2) to reject any or all Bids received as part of this RFB. The City also reserves the right to retain all copies of Bids submitted by Respondents.

## **6.6 Rejection of Irregular Bids**

The City reserves the right to reject Bids that are considered irregular in the sole discretion of the City. Bids will be considered irregular if they show omissions, alterations of form, additions not called for, conditions, limitations, or other irregularities of any kind. The City reserves the right to waive minor irregularities that will not result in an unfair economic or competitive advantage or disadvantage to any Respondent.

## **6.7 Cost**

Respondents are responsible for all costs associated with their Bids. The City will not accept any promotional items as part of the RFB process and any such items included will be discarded.

## **6.8 Contract Agreement**

The City intends to enter into an Agreement with one Respondent for a two-year fixed term. The City is open to reasonable changes to the Agreement, provided that such changes do not substantially alter the terms of this RFB or of any agreement sample provided by City to Contractor.

## **6.9 Non-Discrimination Provisions**

The Respondent agrees to comply with all applicable federal, state and local laws, including, but not limited to, the Civil Rights Act of 1964, as amended. The Equal Employment Opportunity Clause in Section 202, paragraphs 1 through 7 of Executive Order 11246, as amended, relative to Equal Employment and the implementing Rules and Regulations of the Office of Federal Contract Compliance Programs are incorporated herein by specific reference. The Affirmative Action Clause in Section 503 of the Rehabilitation Act of 1973, as amended, relative to Equal Opportunity for the disabled is incorporated herein by specific reference. The Affirmative Action Clause in 38 USC Section 2-12 of the Vietnam Veterans' Readjustment Assistance Act of 1974, relative to Equal Employment Opportunity for the special disabled Veteran and Veterans of the Vietnam Era, is incorporated herein by a specific reference. The Respondent specifically agrees to comply with: (i) Title VI of the Civil Rights Act of 1964, which prohibits discriminations on the grounds of race, color or national origin; and (ii) Title 49 of the U.S. Code Section 47123, which further prohibits discrimination on the grounds of sex, based on gender, and creed, based on religion.

## **6.10 Specifications**

Unless otherwise stated by the Respondent, the Bid will be considered as being in strict accordance with the specifications outlined in this Request for Bids. References to a particular trade name, manufacturer's catalogue, or model number, are made for descriptive purposes only to guide the Respondent in interpreting the requirements of the City and should not be construed as excluding Bids with other types of materials, equipment, and supplies. The above notwithstanding, the Contractor will be required to furnish the particular item or items referred to in the specifications or descriptions of this RFB unless a departure or substitution is clearly noted and described in the Contractor's Bid.



**APPENDIX A**  
**BID FORM**  
  
**REQUEST FOR BIDS**  
**FOR**  
**FAA APPROVED SYNTHETIC FLUORINE FREE FOAM (F3)**  
**CONCENTRATE**

**January 10, 2025**

**Solicitation Number: FY25-805-27**

The undersigned hereby certifies that the item(s) to be furnished to the City of Manchester, acting by and through its Department of Aviation (the “City”), meets all the specifications and requirements of this Request for Bids.

The undersigned hereby certifies that no employee, officer, or agent of the Manchester-Boston Regional Airport, the City of Manchester New Hampshire, or the state of New Hampshire, nor any member of their immediate family, has any interest in the award of a contract related to this Request for Bids, or in the profits expected to arise therefrom; nor, is any such employee, officer, or agent employed by, or about to become an officer or employee of, any person, firm, partnership, or corporation which may benefit from the award of a contract related hereto.

The undersigned hereby certifies that this Bid is submitted in good faith without fraud, collusion, or connection with any other Respondent responding to this Request for Bids.

The undersigned agrees to provide the materials and services required according to the specifications contained in the Request for Bids for the following:

Description	Quantity	Unit Price	Line Total
265-Gallon Totes	2		
5-Gallon	180		
Shipping & Handling	1		
Total Cost			

**Respondent:** \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Name:

Its Duly Authorized: