



Manchester-Boston Regional Airport
One Airport Road, Suite-300
Manchester, New Hampshire 03103

Addendum No. One

Date: July 26, 2023

RFQ No: FY24-805-04 On-Call Airport Planning Services

This Addendum # 1 to the Request for Statement of Qualifications for On-Call Airport Planning Services contains the following clarifications and changes to the RFQ Document:

- Clarifications Regarding Pre-Proposal Meeting

PRE-PROPOSAL MEETING

Please be advised that the following changes are applicable to the original RFQ document.

As stated in the RFQ, the Pre-Proposal Meeting shall be conducted on August 9, 2023 at 2:00 P.M. The meeting is expected to end at 4:00 P.M. This will be an **in-person meeting only**. The meeting will be held in the Airport Administration Office on the third floor of the terminal building, at One Airport Road, Suite 300, Manchester, New Hampshire.

The agenda for this meeting is as follows:

AGENDA

- Welcome & Introductions
- Housekeeping
- About the Airport
- RFQ Overview
- Proposal Requirements
- Scoring