



Manchester-Boston Regional Airport
One Airport Road, Suite-300
Manchester, New Hampshire 03103

Addendum No. One

Date: Jun 10, 2023

RFB No: FY23-805-89 Collaboration Room

This Addendum # 1 to Request for Bid **FY23-805-89** contains the following responses to questions and changes to the RFB document:

QUESTIONS:

Question 1: Does the Airport use Crestron, Extron, or AMX.

Response: The Airport does not have any room control system installed at this time.

Question 2: The equipment rack will be located in the technology area on the diagram?

Response: Yes, the technology area will be in the location as indicated. The cabinet will be provided by the Airport. It will be recessed into the wall with glass doors. The Airport will install a 24 U enclosure to house the equipment needed to operate the room as well as computers, keyboards, handheld microphones/charges, etc.

Question 3: Did you want to record the meetings to a dedicated PC, through the video conferencing software or to some other device?

Response: The Airport is looking for suggestions. An Airport provided "room PC" is able. Recording through the MS/TEAMS recording function is a minimum capability.

Question 4: Is there an existing cable path we can utilize, under the table to the Flat Panel Display or above the ceiling?

Response: The configurable furniture in the room will not support routing cables under them. All wiring will be routed in the ceiling and walls of the room.

Question 5: What is the purpose of the recordings?

Response: The meetings are recorded to assist in creating hardcopy minutes and transcripts for knowledge management.

CHANGES TO THE RFB DOCUMENT

Additional Pages

Appendix B is added to the Request for Bid with images of the current room configuration.

RFB FY23-805-89

Request for Bids for Collaboration / Teleconferencing Room

Appendix B
Images of current room configuration

1. Image from back of room looking forward.



Appendix B
Images of current room configuration

2. Image from front of room.

