



Addendum No. One

Date: August 2, 2022

RFP No: FY23-805-07 Full Service Fixed Base Operator

This Addendum # 1 to the Request for Proposals for Full Service Fixed Base Operator contains the following clarifications and changes to the RFP Document:

- Clarifications Regarding Pre-Proposal Meeting

PRE-PROPOSAL MEETING

Please be advised that the following changes are applicable to the original RFP document.

As stated in the RFP, the Pre-Proposal Meeting shall be conducted on August 8, 2022 at 10:00 A.M. The meeting is expected to end at 12:00 P.M. This will be an in-person meeting only. The meeting will be held in the Airport Administration Office on the third floor of the terminal building, at One Airport Road, Suite 300, Manchester, New Hampshire.

The agenda for this meeting is as follows:

AGENDA

- Welcome & Introductions
- Housekeeping
- About the Airport
- RFP Overview
- Proposal Requirements
- Scoring
- Tour:
 - Phase I Development Area
 - Ammon Center (non-occupied spaces only)
 - Fuel Farm