

**ADVERTISEMENT FOR BIDS  
CITY OF MANCHESTER - DEPARTMENT OF AVIATION**

**REQUEST FOR BIDS FOR  
GREEN DRIVE CARGO FACILITY APRON AND ACCESS ROAD CONSTRUCTION**

*At*

**MANCHESTER-BOSTON REGIONAL AIRPORT**

*AIP # 3-33-0011-xxx-2022*

*City Bid # FY22-805-48*

The City of Manchester, New Hampshire, Department of Aviation is seeking bids for the completion of the apron for the proposed Green Drive Cargo Facility and the access road to the new cargo facility. The scope of work for the cargo apron area includes all of the associated work with the following components: site work demolition relating to the proposed site improvements; Portland Cement Concrete (PCC) Pavement Apron; Asphalt Pavement Apron, Taxilane and vehicle service road; high mast lighting; MHT fiber data system extension; MHT security equipment for the new facility and site and coordination with the MHT term-contract security integrator and maintenance vendor; taxiway edge light and signage modifications; electric supply system relocations/modifications and coordination with electric utility provider (Eversource); Automatic Surface Observation System site preparation and equipment relocation for new site and existing site demolition; snow melter facility; water line extension; coordination of gas service extension; drainage improvements; relocation of the perimeter security fence; pavement markings; other incidental work. In addition, coordination with the cargo facility development team for the complete installation of the scope of work located within the proposed building and lease line or the adjacent site work.

The project includes two alternates for the installation for the access road scope of work. Option 1 includes the reconstruction for a portion of the current temporary access road realignment from the original Green Drive to the proposed alignment of Green Drive along the front of the Cargo Facility lease lot installed during the building demolition phase of the overall project, while Option 2 includes the reconstruction a new roadway alignment from a new intersection on Ammon Drive through the edge of the existing Lot C Long Term Parking which intersects with the Green Drive re-alignment along the front of the Cargo Facility lease lot. The scope of work for both of the access road options include all of the associated work with the following components: roadway horizontal and vertical geometric re-alignments; full-depth reclamation of existing pavement and base material for use as new base material; asphalt pavement; drainage improvements; fencing improvements; pavement markings; turf establishment; and other incidental work. The access road option will be awarded based on available funding.

The project also has two Additive Alternates which include the construction of a second taxilane to the proposed apron and all its associated work similar to the other taxilane, as well as additional existing pavement rehabilitation of milling and in-lay pavement around the Terminal Building Loading Dock and Guard Shack areas. These additive alternates will be awarded based on available funding.

Bids will be accepted only from contractors that have been pre-qualified with the Department of Aviation. Reference section INSTRUCTION TO BIDDERS (00100) or the Manchester-Boston Regional Airport website at <https://www.flymanchester.com/doing-business-with-mht/procurement-services/> for pre-qualification requirements. Each bidder must deposit with his/her bid, security in the amount of 5% of the total bid. A 100% performance and payment bond will be required with the contract. In addition, a warranty bond will also be required for the contract.

Bid documents are available for direct download upon registration at the McFarland Johnson Bid Portal (<https://bidportal.mjinc.com/bidportal/index>) at no cost after **Tuesday, 9:00 AM on March 8, 2022** and providing the Contractor's email address as part of the registration. Contract documents may also be viewed and downloaded, at no cost, in Portable Document Format at the Manchester-Boston Regional Airport's website link located at <https://www.flymanchester.com/doing-business-with-mht/procurement-opportunities/>. It is the bidder's sole responsibility to provide an e-mail address to the Engineer, as noted above, for use in issuance of any addenda.

After 12:00 PM on **Tuesday, March 8, 2022**, the documents may also be examined, by appointment, at:

- Manchester Boston Regional Airport – Airport Administration Offices, Terminal Building 3<sup>rd</sup> Floor, 1 Airport Road, Manchester NH 03103

A pre-bid informational meeting will be a “hybrid”-type meeting with both an “in -person” meeting being held at the Airport MHT Administrative Offices boardroom, located on the third floor of the Airport terminal at One Airport Road, Manchester, NH, AND simultaneously being available with a “virtual link” to view the presentation. The meeting will be held on **Tuesday, March 15, 2022 at 2:30 PM**. Prospective bidders shall RSVP, not less 24 hours prior to the meeting, through Ms. Christina Adams at the Airport Administrative Offices, who can be reached at (603) 628-6539 Ext. 307 or [cadams@flymanchester.com](mailto:cadams@flymanchester.com).

The virtual meeting link will be provided upon registration by the prospective bidders for attendance and shown on the download websites. No individual or group “on-site” visits will be provided for the Runway Incursion Mitigation projects.

Bids will be publicly opened and read aloud on **Wednesday, April 6, 2022 at 2:30 PM (local time)** at the Airport Administrative Offices boardroom located on the third floor of the Airport terminal at One Airport Road, Manchester, NH. The contract will be awarded to lowest responsive and responsible bidder.

The Owner reserves the right to waive any informality in the bidding or to reject any or all bids.

In this bid process and the resulting Contract, if executed, all Bidders and Contractors must fully comply with the Contract Provision Guidelines for Obligated Sponsors and Airport Improvement Program Projects and contained within the Contract Documents. All requirements of the Federal funding and, as well as all administrative regulations shall apply to this project, as if herein written out in full. The attention of prospective bidders is called to the fact that this project is to be bid upon and the contract executed, under the Federal Funding Rules and Regulations for carrying out the provisions of:

- Affirmative Action Requirement (Executive Order 11246, as amended, and DOL Regulation 41 CFR Part 60-4)
- Buy American Preferences (Title 49 United States Code, §50101)
- Title VI Provisions of the Civil Rights Act of 1964, as amended and supplemented (Title 49 United States Code, § 47123 & FAA Order 1400.01)
- Davis-Bacon Act (2 CFR §200, Appendix II(D) and Regulation 29 CFR Part 5)
- Government Debarment and Suspension (2 CFR Part 180 (Subpart C), 2 CFR part 1200, DOT Order 4200.5 DOT Suspension & Debarment Procedures & Ineligibility)
- Disadvantaged Business Enterprise (49 CFR Part 26)
- Foreign Trade Restriction (Title 49 United States Code, §50104 and DOT Regulation 49 CFR Part 30)
- Lobbying and Influencing Federal Employees (Title 31 United States Code, §1352-Byrd Anti-Lobbying Amendment, 2 CFR part 200, Appendix II(J), and 49 CFR Part 20, Appendix A)
- Procurement of Recovered Materials (2 CFR §200.322, 40 CFR Part 247, and Solid Waste Disposal Act)

**NOTICE OF REQUIREMENT FOR AFFIRMATIVE ACTION  
to ENSURE EQUAL EMPLOYMENT OPPORTUNITY**

1. The Offeror’s or Bidder’s attention is called to the “Equal Opportunity Clause” and the “Standard Federal Equal Employment Opportunity Construction Contract Specifications” set forth herein.
2. The goals and timetables for minority and female participation, expressed in percentage terms for the Contractor’s aggregate workforce in each trade on all construction work in the covered area, are as follows:

**Timetable**

Goals for minority participation for each trade: **4.0%** Town of Londonderry, County of Rockingham

Goals for female participation in each trade: **6.9%**

These goals are applicable to all of the Contractor’s construction work (whether or not it is Federal or federally assisted) performed in the covered area. If the Contractor performs construction work in a geographical area located outside of the covered area, it shall apply the goals established for such geographical area where the work is actually performed. With regard to this second area, the Contractor also is subject to the goals for both its federally involved and non-federally involved construction.

The Contractor’s compliance with the Executive Order and the regulations in 41 CFR Part 60-4 shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the specifications set forth in 41 CFR 60-4.3(a) and its efforts to meet the goals. The hours of minority and female employment and training must be substantially uniform throughout the length of the contract, and in each trade, and the Contractor shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority or female employees or trainees from Contractor to Contractor or from project to project for the sole purpose of meeting the Contractor’s goals shall be a violation of the contract, the Executive Order and the regulations in 41 CFR Part 60-4. Compliance with the goals will be measured against the total work hours performed.

3. The Contractor shall provide written notification to the Director of the Office of Federal Contract Compliance Programs (OFCCP) within 10 working days of award of any construction subcontract in excess of \$10,000 at any tier for construction work under the contract resulting from this solicitation. The notification shall list the name, address, and telephone number of the subcontractor; employer identification number of the subcontractor; estimated dollar amount of the subcontract; estimated starting and completion dates of the subcontract; and the geographical area in which the subcontract is to be performed.
4. As used in this notice and in the contract resulting from this solicitation, the “covered area” is **State of New Hampshire, County of Rockingham, Town of Londonderry.**

The, Manchester-Boston Regional Airport, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any

contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award. It is the policy of the Manchester-Boston Regional Airport to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. All disadvantaged business enterprise firms qualifying under this solicitation are encouraged to submit bids/proposals. Award of this contract will be conditioned upon satisfying the requirements of this section.

2022 Aviation projects sponsored by the City of Manchester – Department of Aviation, Manchester, New Hampshire **utilize race-neutral DBE procedures. There is no specific DBE goal for this project.** Bidders must comply with the requirements of 49 CFR Part 26, including Appendix A, which discusses making good-faith efforts, to ensure that all DBE's and Small Businesses are afforded the maximum opportunity to work with them on federally funded projects. The City of Manchester – Department of Aviation, Manchester, New Hampshire **has an overall DBE goal of 6.5% for FAA funded projects** in Federal Fiscal Year (FFY) 2022.

The Bidder/Offeror shall make good faith efforts, as defined in Appendix A, 49 CRF Part 26 (Attachment 1), to meet the FFY 2022 overall DBE goal for DBE participation in the performance of this contract. The successful Bidder or Offeror must provide written confirmation of participation from each of the DBE firms the Bidder or Offeror lists in its commitment within five (5) days after bid opening.

All bidders will be required to execute a sworn Non-Collusion Affidavit statement, certifying that the bidder has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such Contract.

All requests for information should be directed in writing to: David Brouillet, McFarland Johnson, located at 53 Regional Drive, Concord, NH 03301, by email @ [dbrouillet@mjinc.com](mailto:dbrouillet@mjinc.com) with a cc: copy to Luis Elguezabal, Assistant Airport Director for Operations and Facilities, by email @ [lalguezabal@flymanchester.com](mailto:lalguezabal@flymanchester.com).

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