



Manchester-Boston Regional Airport
One Airport Road, Suite-300
Manchester, New Hampshire 03103

Addendum No. One

Date: January 10, 2022

RFP No: FY22-805-25 Parking and Ground Transportation Management Services

This Addendum # 1 to the Request for Proposals for Parking and Ground Transportation Management Services contains the following clarifications and changes to the RFP Document:

- Clarifications Regarding Pre-Proposal Meeting
- Changes to the RFP Document

PRE-PROPOSAL MEETING

As stated in the RFP, the Pre-Proposal Meeting shall be conducted on January 12, 2022 at 2:00 pm. **This will be a hybrid meeting.** For those who wish to attend in-person, the meeting shall be held in the Airport Administration Office. For those who wish to attend remotely, please e-mail Carol Armstrong at Procurement@flymanchester.com to request a link to the meeting.

Due to the hybrid nature of the meeting and the concerns regarding CoVID-19, no tours will be offered. However, all parties interested are free to visit the premises and review the parking facilities, as well as the Site Manager's office, at any time. Please feel free to check in with our Communications Center to advise them of your presence. However, we **will not** provide you with any airport representatives to answer questions at the time of your visit.

CHANGES TO RFP DOCUMENT

Section 4.2 – Inquiries: The email provided for receiving inquiries on all matters pertaining to the RFP is deleted and replaced with the following email: Procurement@flymanchester.com.