



Manchester-Boston Regional Airport
One Airport Road, Suite-300
Manchester, New Hampshire 03103

Addendum No. Four

Date: July 21, 2020

RFQ No: FY20-805-65 Air Service Development (“ASD”) Consulting Services

The following clarifications, changes, additions, and/or deletions are hereby made to the RFQ:

Questions Regarding Live vs. Virtual Interview:

The Airport has received several inquiries from RFQ respondents requesting that we waive the requirement to have two members in attendance for live i.e., “in-person” interviews. Thus, affording the option of virtual attendance only.

Response:

Based on multiple inquiries and the possibility of respondents dropping out of the selection process, MHT has elected to waive the requirement for the Principal in Charge (PIC) and the Project Manager (PM) to be present for the live interview - although that is the Airport’s preference. The total number of representatives participating in the interview process shall not exceed five (5).

Respectfully,

Cheryl Keefe
Property and Contract Coordinator